**Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk:

Email: c.durance@kelbrookandsoughparishcouncil.org.uk

Website: www.kelbrookandsoughparishcouncil.uk

**Minutes of a meeting of Kelbrook and Sough Parish Council held on Wednesday 14 July 2021 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attendance: C Durance, P Maskell, G Wilson, J Davies, D Mercer, S Hartley

Observers, M Parris, S Ellis

**3. Declarations of Interest/s**

None

**4. Public**

None

**5. Election results**

 a) Chairperson – C Durance

 b) Vice-Chairperson – P Maskell

c) Representation/work with external bodies:

West Craven Area Committee - PM;

Pendle Countryside Access Forum – JD

PBC Drainage - GW

**6. Minutes**

Accepted and approved the minutes of the previous meeting held on Wednesday 2 June 2021.

Proposed GW, Seconded DM

**7. Update on ongoing issues from previous minutes**

 For information only, a verbal update on any matters from the previous minutes

 Trees overhanging on Main St - CD

 Euravia – Smell, Car parking at junction - WCraven

 Land and use at top of Dotcliffe Rd – some concerns expressed by residents

 **Draft workplan discussed**

Updates on Benches, Defibrillator, Community grants, Christmas arrangements, Church Clock, Flag Post, Rights of Way, Sough Park, Telephone Kiosk,

**8. Update on items relating to council procedures.**

a) Clerk – no update

 b) Computer – now acquired

 c) Scribe – agreed not to continue subscription

**9. Police business**

To report on any issues of concern and forward anything of importance to the local police team.

1. Speed on Cob Lane - GW
2. Junction of Church Lane and A56 - WC Cttee(GW)

**10. Planning: to consider and comment on any planning application received**

Town and Country Planning Act 1990

APPLICATION: 21/0491/FUL

PROPOSAL: Conversion of part of agricultural building to holiday accommodation

AT: Copy House Farm,Blaera Road

FOR: Lisa Campbell

CONSULTATION

Deadline: Please send me your comments by: 22 July 2021

Town and Country Planning Act

APPLICATION: 21/043/FUL

PROPOSAL: Erection of an agricultural building

AT: Junction of Kelbrook Road and A56

FOR: Alec Steff

CONSULTATION:

Deadline: Please send me your comments by 22 July 2021

Electricity act 1989

Ref: Nos 21/0546 & 21/0547

Notification

New route of 3 phase overhead powerline at Harden Rd, Kelbrook

**ALL AGREED**

**Delegated List**

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

**11. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

1. West Craven Cttee – GW
2. Cob Lane development – submitted for Planning in Principle

**12. Finance**

1. AGAR – to note delay in submission

**To consider approve or otherwise the following:** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  | Drew Mercer | Computer purchase | 914.00 |  |
|  | Kelbrook & Sough Village Hall | Rent | 181.00 |  |
|  | Lengthsman (VOTE 3F, 1A, 2 abstentions | Decor | 100.00 |  |
|  | Lengthsman | Rent (2 yrs) | 540 |  |

**13. Communication -** None

**14. Play Area**

Annual inspection due

**15. Lengthsman Report**

1. Oral report Received
2. Land at junction of Quernmore Drive – Agreed to ask electricity company if we could adopt

**16. Neighbourhood Plan**

Update received – a consultation meeting to be arranged - GW

**17. Correspondence.**

To receive for information purposes items received since the last meeting.

**Date & Time of next full meeting**

The next meeting will be held on Wednesday TBD in the Village Hall.

DATED: 10 August 2021 Clerk: